

REGULAR SESSION

TUESDAY, MAY 5, 2026

Chairman Johnson called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislator Grant who was excused.

PRIVILEGE OF THE FLOOR

No one present wished to address the Board.

Chairman Johnson read a Proclamation proclaiming May ALS Awareness Month in Jefferson County to raise awareness and support the research that is needed to transform ALS from a fatal disease into a livable one, while pursuing an ultimate cure.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the April Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

There were none this month.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report on Investments and Cash In Banks as of March 31, 2026.

The County Administrator provided a report on Budget Transfers for April, 2026.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 139

**Authorizing Settlement of Claims Relative to Roberta F. Filkins vs. Jefferson County
Deputy Sheriff Lees**

By Legislator: Daniel R. McBride

Whereas, A lawsuit entitled “Roberta F. Filkins vs. Jefferson County Deputy Sheriff Joseph Lees”, Index No. EF2024-00003814, is pending in the Jefferson County Supreme Court, with plaintiff alleging having received certain personal injuries as a result of a motor vehicle accident involving defendant Deputy Sheriff Joseph Lees and caused by the alleged negligence and reckless operation of the Jefferson County Sheriff’s vehicle by said defendant at the time of said accident, and

Whereas, On the advice of counsel after the consideration of the documentary evidence and legal basis relating to the claim, and that a negotiated settlement is, as a matter of litigation analysis and risk management, a cost-effective alternative to full trial of the action, and

Whereas, Counsel has advised that the range of possible verdicts includes the possibility of a verdict of “no cause for action,” but also may include an adverse verdict in an amount which is in the discretion of the jury and which exceeds the settlement demand of the plaintiff; and that the substantial costs of proceeding to trial—including both the labor and opportunity costs of making senior employees of the County available throughout the trial; the costs of attorney preparation and presentation of trial; and the costs to be incurred for our expert witnesses in preparing for and testifying at trial serve to offset the total cost of settlement to the County; at the same time that a settlement defines the extent of expense and removes the threat of uncapped exposure, and

Whereas, Pursuant to Local Law No. 5 of 1986, a settlement or comprise of a claim in the amount of \$10,000.00 or greater requires the prior approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That for purposes of avoiding the costs and expense of a trial; and for purposes of compromising a claim at a point well within the estimated range of possible jury verdicts, the Board of Legislators does hereby agree to a settlement of the matter herein; and the sum of Sixty Two Thousand, Five Hundred and 00/100 Dollars (\$62,500.00) be and hereby is appropriated from Account: 01193000 04600 the Judgments and Claims Fund, for purposes of settling the referenced litigation against the County of Jefferson; and the County Attorney is hereby authorized to either tender that sum to counsel for the plaintiff, upon such terms and conditions as counsel agree, upon receipt of a Release of all claims in a form acceptable to the County Attorney and receipt of a fully executed Stipulation of Discontinuance, and be it further

Resolved, That the 2026 County Budget is amended as follows:

Increase:

01193000 04600	Judgments & Claims	\$62,500.00
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Decrease:

01199000 04963	Contingent Account	\$62,500.00
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Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 140

Authorizing Settlement of Claims Relative to Dylan Myles Gonzalez vs. Jefferson County, Sheriff's Department

By Legislator: Robert D. Ferris

Whereas, A complaint entitled "Dylan Myles Gonzalez vs. Jefferson County, Sheriff's Department", Case No. 10216021, is pending before the New York State Division of Human Rights, with claimant alleging unlawful discriminatory practice relating to employment in violation of New York Executive Law, Article 15, known as the Human Rights Law, and

Whereas, On the advice of counsel after the consideration of the documentary evidence and legal basis relating to the complaint, and that a negotiated settlement is, as a matter of litigation analysis and risk management, a cost-effective alternative to a full hearing of the action, and

Whereas, Counsel has advised that the range of possible decision includes the possibility of there being no finding of employment discrimination, but also may include an adverse finding against the County with monetary damages which exceed the settlement demand of the claimant; and that the substantial costs of proceeding to a hearing—including both the labor and opportunity costs of making employees of the County available throughout the hearing; the costs of attorney preparation and presentation at the hearing; at the same time that a settlement defines the extent of expense and removes the threat of uncapped exposure, and

Whereas, Pursuant to Local Law No. 5 of 1986, a settlement or compromise of a claim in the amount of \$10,000.00 or greater requires the prior approval of the Board of Legislators,

Now, Therefore, Be It Resolved, That for purposes of avoiding the costs and expense of a hearing; and for purposes of compromising a claim at a point well within the estimated range of possible decisions, the Board of Legislators does hereby agree to a settlement of the matter herein; and the sum of Thirteen Thousand and No/100 Dollars (\$13,000.00) be and hereby is appropriated from Account: 01193000 04600, the Judgment and Claims Fund, for purposes of settling the referenced litigation against the County of Jefferson; and the County Attorney is hereby authorized to tender that sum to counsel for the claimant, upon such terms and conditions as counsel agree, upon receipt of a fully executed Stipulation of Settlement, and directs the County Attorney to execute said Stipulation of Settlement on behalf of all County Defendants.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 141

**Authorizing Employment Agreement with Jefferson County
Deputy Sheriff's Association Local 3928, AFSCME, AFL-CIO**

By Legislator: Robert D. Ferris

Whereas, An employment agreement between the County of Jefferson and the Jefferson County Deputy Sheriff's Association Local 3928 for the period of January 1, 2026 through December 31, 2030, has been arrived at through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Jefferson County Local of the Deputy Sheriff's Association, and be it further

Resolved, That, pursuant to Section 450 of the County Law, the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 142

This Resolution was amended to the below version

**Authorizing a Master Services Agreement with Quantify Consulting LLC for Data Analytics,
Business Process Automation, and Related Professional Services**

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County is seeking specialized professional services for data analytics, business process automation, and strategic technology consulting to improve operational efficiency and service delivery, and

Whereas, Quantify Consulting LLC provides such professional services, including the development of deliverables such as reports, tools, dashboards, and data models, and

Whereas, Resolution No. 161 of 2025 authorized signing an agreement with Quantify Consulting for a Homelessness Data Analytics Platform and Implementation and the project resulted in success, and

Whereas, Jefferson County and Quantify Consulting LLC wish to establish a Master Services Agreement (MSA) to provide a standardized legal framework under which specific projects can be authorized through individual Statements of Work (SOWs), and

Whereas, The Master Services Agreement establishes essential terms regarding intellectual property, data security, and confidentiality, and

Whereas, The use of an MSA streamlines the administrative process for future engagements by allowing

the County to execute specific SOWs that detail the timeline, pricing, and specific deliverables for each project without renegotiating base legal terms, and

Whereas, The Agreement provides for flexible pricing models, including value-based or recurring models, which will be specifically defined in each subsequent Statement of Work.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute a Master Services Agreement with Quantify Consulting LLC for data analytics and professional services in an amount to be determined by individual Statements of Work, for a term that shall remain in effect until terminated by either party upon thirty (30) days' written notice, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

Chairman Johnson entertained a motion and second to amend the resolution to contain language as distributed with the agenda and advised by the County Attorney and is contained in the resolution that follows. Such motion was made by Legislator Potter seconded by Legislator Jareo and unanimously carried.

Resolution No. 142

Authorizing Agreements with Quantify Consulting LLC for Data Analytics, Business Process Automation, and Related Services

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County is seeking specialized services for data analytics, business process automation, and strategic technology consulting to improve operational efficiency and service delivery, and

Whereas, Data analytics can provide insights into business operations to drive better decision making while improvements in operational efficiency can lead to lasting organizational improvements that better serve citizens and lead to responsible resource utilization, and

Whereas, Quantify Consulting LLC provides such services, including consulting, the development of deliverables such as reports, tools, dashboards, and data models, and

Whereas, Resolution No. 161 of 2025 authorized signing an agreement with Quantify Consulting for a Homelessness Data Analytics Platform and Implementation and the project resulted in success, and

Whereas, Jefferson County and Quantify Consulting LLC wish to establish Agreements for two additional projects to include FOIL Process and Financial Reporting Automation, and

Whereas, Both projects will include a phase one for discovery and project feasibility, and

Whereas, Upon the satisfaction of the County of project feasibility, the County could then contract for additional phases for implementation of said projects.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute Agreements with Quantify Consulting LLC for data analytics and services for phase one of FOIL Process and Financial Reporting Automation in the amounts of \$3,000 and \$3,600, respectively, for a term a term of up to 60 days, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That upon satisfaction of the projects' feasibility by the County Administrator, the Chairman of the Board of Legislators is hereby authorized to execute additional Agreements with Quantify Consulting LLC for additional project phases for FOIL Process and Financial Reporting Automation, not to exceed budgeted appropriations, for a terms not to exceed one year, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease:

Expenditure		
01199000 04963	Contingent Account	\$35,000

Increase:

Expenditure		
01104000 04416	Professional Fees	\$35,000

Seconded by Legislator: Robert D. Ferris

All members present voted aye on the resolution as amended.

Resolution No. 143

**Authorizing a Joint Services Agreement with the Towns of Rutland and Hounsfield for
Optional County Assessment Services to the Towns Pursuant to Real Property
Tax Law§ 1537**

By Legislator: Daniel R. McBride

Whereas, The Towns of Rutland and Hounsfield are unable to fill vacant positions on their Town Boards of Assessment Review for 2026, and

Whereas, Pursuant to NYS Real Property Tax Law §1537, an assessing unit and county shall have the power-to enter into, amend, cancel and terminate an agreement for appraisal services, exemption services, assessment services, or assessment review services, and such agreement shall be considered an agreement for the provision of a "joint services" pursuant to NYS General Municipal Law Article 5-G, and

Whereas, The Towns of Rutland and Hounsfield desire the County to provide assessment review services for the 2026 Board of Assessment Review and associated 2026 Assessment Roll functions.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute agreements with the Towns of Rutland and Hounsfield for the 2026 assessment year, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That, upon the recommendation of the County Director of Real Property Tax Services the following individuals are hereby appointed to serve as a County Board of Assessment Review for 2026, for a term of one year pursuant to Article 5 of the Real Property Tax Law:

Barbara Boulton
Sean O'Connor
Clarence Woodruff
Deborah Yuhas

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 144

Authorizing Amended Agreements with Jefferson County Local Development Corporation and Jefferson County Industrial Development Agency in Relation to the American Rescue Plan Act

By Legislator: Robert D. Ferris

Whereas, By Resolution 40 of 2022 and Resolution 139 of 2023, the Board of Legislators authorized agreements with the Jefferson County Local Development Corporation (JCLDC) and Jefferson County Industrial Development Agency (JCIDA) for the administration and operation of certain programs for the benefit of Jefferson County citizens, which include support for small businesses, local food production and processing, childcare expansion, and tourism sector enhancement, and

Whereas, By Resolution 268 of 2024, the Board of Legislators authorized an amended agreement with JCLDC and JCIDA to retarget unused funds and extend the term of the agreements through December 31, 2026, and

Whereas, JCLDC and JCIDA have requested further amendments to the subrecipient agreements to reallocate unused funds to identified needs and include an administrative fee to carry out such responsibilities not to exceed ten percent of the total allocation, and

Whereas, It is beneficial to Jefferson County to allow for the maximum flexibility of reallocating

American Rescue Plan Act (ARPA) funds to ensure they are fully utilized for identified community needs before federal deadlines.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute amended agreements with the Jefferson County Local Development Corporation (JCLDC) and the Jefferson County Industrial Development Agency (JCIDA) to retarget unused funds and include an administrative fee not to exceed ten percent of the total allocation, for a term to expire no later than December 31, 2026, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That all other terms and conditions of the agreement, as previously authorized by Resolution 40 of 2022 and Resolution 139 of 2023, and as amended by Resolution 268 of 2024, shall remain in full force and effect, except as modified herein, and be it further

Resolved, That JCLDC and JCIDA shall continue to report in writing to this Board, monthly, a detailed statement of work and transactions completed under the amended agreement, and that any unspent funds remaining upon completion of the assigned tasks shall be refunded to Jefferson County no later than December 31, 2026.

Second by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 145

Establishing and Reclassifying Positions in the Community Services Department in Relation to New York State Assisted Outpatient Treatment (AOT) Guidance

By Legislator: Robert D. Ferris

Whereas, The New York State Legislature enacted the FY 2025-26 Budget, which included \$16.5 million in state aid to localities with the mandate and goal of increasing the opportunity for Enhanced Voluntary Agreements (EVAs) and enhancing quality oversight and administration of the New York State Assisted Outpatient Treatment (AOT) "Kendra's Law" program, and

Whereas, Pursuant to Mental Hygiene Law Sections 9.47 and 9.48, Jefferson County is required to administer and oversee services for individuals under an AOT order, and this new state funding is provided to fill critical roles in the implementation and oversight of these mandates, and

Whereas, Included in the mandate is the need to establish an AOT Coordinator position to be funded by the new funding to decrease high-risk events, increase efficiency of infrastructure, and improve individual outcomes as outlined in NYS Office of Mental Health (OMH) guidance, and

Whereas, A review of the department's administrative structure has determined that the responsibilities of the Mental Health Coordinator position (Position No. 4310004) have evolved

to require director-level leadership to manage the increasing complexity of program oversight and state reporting requirements, and

Whereas, Reclassifying said position to Deputy Director of Community Services will be funded by the additional funding allocation and provide the necessary administrative authority to fulfill the County's fiduciary and statutory obligations while ensuring effective service delivery.

Now, Therefore, Be It Resolved, That Jefferson County hereby establishes the position of AOT Coordinator (Position No. 04310006) in the Community Services Department, and be it further

Resolved, That the position of Mental Health Coordinator (Position No. 4310004) be and is hereby reclassified to Deputy Director of Community Services (Position No. 4310005), and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 93490	St Aid Mental Health	\$ 103,820
Expenditure		
01431000 01100	Personal Services	\$ 63,003
01431000 08010	State Retirement	9,396
01431000 08020	Health Benefits	25,303
01431000 08030	Social Security	4,820
01431000 08040	Workers Comp	1,298

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Ferris, Calarco, Cantwell, Potter, Doldo, Jareo, Montigelli, Bartlett-Bearup, Freeman, Reed, Boulio, McBride, Nabywaniec, Johnson

Absent: Grant

Resolution passed.

Resolution No. 146

Approving Appointments to the Sports Fishery Advisory Board

By Legislator: Robert W. Cantwell, III

Resolved, That, pursuant to Section 235 of the County Law and Resolution No. 87 of 2008, the

following individuals are hereby appointed by the Chairman of this Board to the Sports Fishery Advisory Board for terms to expire December 31, 2027:

New Appointments

Patrick Hathaway St. Lawrence River
Bobby Dick Lake Ontario

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 147

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Buildings and Grounds Department Budget

By Legislator: Robert D. Ferris

Whereas, Jefferson County received an insurance settlement check in the amount of \$4,936.49 for damage to a Buildings and Grounds Department vehicle, and

Whereas, The Buildings and Grounds and Insurance Departments have requested that the settlement be used to fund the external fleet line for the repairs performed to the vehicle.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01162000 92680	Insurance Recovery	\$4,936.49
Expenditure		
01162000 043102	External Fleet Expense	\$4,936.49

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: McBride, Boulio, Nabywaniec, Cantwell, Montigelli, Freeman, Potter, Doldo, Ferris, Jareo, Reed, Calarco, Bartlett-Bearup, Johnson

Absent: Grant

Resolution passed.

Resolution No. 148

**Authorizing Agreements with the New York State Division of Homeland Security and
Emergency Services in Relation to FY 2023 and FY 2024 Hazardous Materials Targeted
Grant Program and Amending the 2026 County Budget in Relation Thereto**

By Legislator: Robert D. Ferris

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County grants from the FY 2023 and FY 2024 Hazardous Materials Targeted Grant Program in the amounts of \$56,300 and \$20,691 respectively, and

Whereas, Jefferson County serves as the lead agency in a consortium with Lewis County for these regional hazardous materials safety initiatives, and

Whereas, Grant funds will enhance regional public safety and emergency response capabilities through the acquisition of an equipment trailer, SCBA Bottles, Weather Stations for monitoring hazmat situations, intrinsically safe portable radio batteries, and decontamination equipment and supplies, and

Whereas, Funding will also support cellular and wireless services to be shared within the consortium to ensure reliable communications during emergency events.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreements for FY 2023 and FY 2024 Hazardous Materials Targeted Grant Program in the amounts of \$56,300 and \$20,691 respectively, on behalf of Jefferson County subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Division of Homeland Security and Emergency Services relative to the Hazardous Materials Targeted Grant Program, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01341000 93397	State Aid Fire & Emergency Management	\$ 76,991
Expenditure		
01341400 02100	Specialized Departmental Equipment	\$ 25,800
01341400 04111	Trackable Durable Expendables	21,750
01341400 04114	Maintenance/Repair	6,000
01341400 04115	Telephone	4,000
01341400 04585	Operational Supplies	19,441

Second by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Doldo, Freeman, McBride, Reed, Ferris, Nabywaniec, Montigelli, Bartlett-Bearup, Cantwell, Calarco, Jareo, Potter, Boulio, Johnson

Absent: Grant

Resolution passed.

Resolution No. 149

Authorizing an Agreement with Barton & Loguidice for Professional Services in Relation to Removing, Repairing, and Certifying Bridge Flag Removals

By Legislator: Daniel R. McBride

Whereas, The New York State Department of Transportation (NYSDOT) issues condition flags, including Red, Yellow, and Safety flags, as part of its annual bridge inspection program to identify necessary repairs and ensure the structural integrity of bridge infrastructure within Jefferson County, and

Whereas, Jefferson County anticipates receiving five to seven such flags requiring specific engineering repairs and subsequent certifications to satisfy state safety requirements and relieve the flagged conditions, and

Whereas, Engineering services are required to complete site inspections, provide construction details for identified repairs, and provide the necessary certifications by a New York State Professional Engineer to be submitted to NYSDOT upon completion of the work, and

Whereas, Barton & Loguidice, D.P.C. has submitted a proposal to provide these as-needed engineering and certification services on a cost plus expense basis to address the unpredictable number and extent of the anticipated flags.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Barton & Loguidice, D.P.C. for professional engineering services related to NYSDOT Bridge Flag Removals in an amount not to exceed \$10,000, for a term to expire no later than December 31, 2026, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

All members present voted aye, except Legislator Ferris who abstained.

Resolution No. 150

Authorizing an Agreement with Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. for Highway Infrastructure Planning and Design Services

By Legislator: Robert D. Ferris

Whereas, Jefferson County requires professional engineering and planning services to support its ongoing highway infrastructure projects, including the development of grant applications and general on-call consultation, and

Whereas, The County has received a proposal from Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. (BCA) to provide professional services for the development and delivery of culvert and bridge rehabilitation projects, as well as the implementation of a strategic funding approach through the New York State Department of Conservation Water Quality Improvement Project (WQIP) and Non-Agricultural Non-point Source Planning Grant (NPG) programs, and

Whereas, The total cost for said services shall be \$35,000, to be allocated as follows: \$18,000 as a lump sum for the WQIP engineering study and application, \$7,000 as a lump sum for the NPG prioritization and application, and an amount not to exceed \$10,000 for general on-call consultation and associated expenses.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement with BCA Architects & Engineers for the professional services, at a cost not to exceed \$35,000, subject to termination upon 30 days' written notice by either party, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 151

Amending the 2026 County Budget and Capital Plan for the Highway Department Relative to Funds for Projects on County Route 181 and County Route 8

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County is currently managing multiple infrastructure projects on County Route 8 and County Route 181 that require budget adjustments to align with current construction timelines, and

Whereas, The planned box culvert replacement on County Route 8 (M20 CR8) has been placed on hold until future budget years due to New York State Department of Transportation

construction on NYS 12E, allowing for the reappropriation of \$150,000 to the box culvert project on County Route 181 (N24 CR181), and

Whereas, With bridge work on County Route 8 (M22 CR8) complete, the County intends to begin a fiberglass slip-line project on County Route 8 (E017 CR8), necessitating a transfer of \$200,000 between the project accounts.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Expenditure		
20511300 02883	E017 CR 8	\$200,000
20511300 02920	Culvert N24, County Route 181	150,000

Decrease:

Expenditure		
20511300 02919	Bridge M22 County Road 8	\$200,000
20511300 02918	Culvert M20, County Road 8	150,000

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Potter, Boulio, Ferris, Doldo, Calarco, Cantwell, Freeman, Montigelli, Bartlett-Bearup, Jareo, McBride, Reed, Nabywaniec, Johnson

Absent: Grant

Resolution passed.

Resolution No. 152

Amending the 2026 County Budget and Capital Plan Relative to Weaver Road Over Skinner Creek

By Legislator: Robert D. Ferris

Whereas, Resolution Nos. 143 and 193 of 2022, 249 of 2024, and 151 and 152 of 2025 have supported the design and construction phases of the Project for the replacement of Weaver Road over Skinner Creek, PIN 775404 (the "Project"), and

Whereas, The Project experienced a lack of sufficient funds for the 2026 fiscal year due in part to extensive work performed on a United States Department of Agricultural Natural Resources Conservation Services easement, and

Whereas, The County anticipates additional future expenditures necessary for the mitigation of work performed outside of the Right of Way, to include professional survey services, treatment of invasive plant species, and restorative tree planting, and

Whereas, The County has identified available funds in the L038 CR91 Culvert project which was completed under budget due to the efficiency of in-house construction, and

Whereas, Transferring these funds will ensure the successful completion of the Weaver Road over Skinner Creek project while maintaining fiscal responsibility within the Capital Plan.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Expenditure		
20511300 02855	H02 Weaver Road/Skinner Creek	\$24,470.89

Decrease:

Expenditure		
20511300 02871	L038 CR91	\$24,470.89

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Doldo, Boulio, Nabywaniec, Montigelli, Cantwell, Potter, Jareo, Calarco, Ferris, Freeman, McBride, Bartlett-Bearup, Reed, Johnson

Absent: Grant

Resolution passed.

Resolution No. 153

Authorizing an Application to the New York State Department of Agriculture and Markets to Secure Funding for an Update to the Jefferson County Agricultural and Farmland Protection Plan

By Legislator: Christopher S. Boulio

Whereas, Jefferson County's Agricultural and Farmland Protection Plan was completed under the guidance of the County's Agricultural and Farmland Protection Board (AFPB) in 2016, and subsequently certified by the New York State Commissioner of Agriculture and Markets in 2016, and

Whereas, The State Department of Agriculture and Markets authorizes updates to certify local and County Agricultural and Farmland Protection Plans every ten years, and provides the opportunity for plan sponsors to apply for matching funds to complete such updates, and

Whereas, An update to the local plan by the County's AFPB will allow revisions to the Plan's farmland protection strategies and initiatives, based on changing agricultural trends and underlying conditions, in order to promote and improve the viability of the agricultural sector in Jefferson County, and

Whereas, The County's AFPB recommends that the County submit a ten-year update grant application for the total project amount of \$60,000 to the New York State Department of Agriculture and Markets, inclusive a 50% local match of \$6,000 in budgeted funds and \$24,000 in in-kind services contributed by the County Planning and Community Development Department and its partners.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators authorizes submission of the above-referenced application to the New York State Department of Agriculture and Markets, and be it further

Resolved, That the Chairman of the Board of Legislators is authorized to sign all necessary documents and award contracts, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 154

Authorizing Agreements in Relation to Bus Advertising

By Legislator: Christopher S. Boulio

Whereas, The County owns a fleet of six (6) 16-seat buses to be used for its Public Transit system, and

Whereas, Bus exteriors are available to display advertising for local agencies, universities, organizations, and businesses, and

Whereas, Bus wrap advertising revenue is used to offset public transportation operating expenses (01563000 02402) and satisfy local match requirements for State and Federal rural transit funds for the County.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements on behalf of the County as necessary related to bus advertising wraps, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 155

Adopting Guidelines and Administrative Procedures in Relation to the County's Housing Improvement Program Funded by a New York State Community Development Block Grant Award

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County has received a Community Development Block Grant (CDBG) from the 2025 Program Year (581HR301-25), from the New York State Office of Community Renewal to implement and administer a county-wide Housing Improvement Program, and

Whereas, Local Guidelines and Administrative Procedures have been developed for implementation and administration of the Program in compliance with applicable federal, state and local regulations, and

Whereas, The Guidelines and Administrative Procedures are updated for each CDBG housing award to incorporate changes to meet Program and regulatory requirements associated with the award, and

Whereas, The County desires to establish a process for the review and approval of future updates to the Guidelines and Administrative Procedures associated with Community Development Block Grant housing programs.

Now, Therefore, Be It Resolved, That the Board of Legislators, having been provided with a draft copy of the Guidelines and Administrative Procedures for Jefferson County for the 2025 grant award, hereby adopts such procedures to become effective immediately for all County-sponsored housing rehabilitation activities conducted with 2025 Small Cities Community Development Block Grant funding, and be it further

Resolved, That all future Guidelines and Administrative Procedures for Jefferson County Community Development Block Grant housing programs shall be reviewed by the Project Committee, and upon their recommendation, approved by the Chairman of the Board of Legislators, and be it further

Resolved, That any substantial revisions to said Guidelines and Administrative Procedures, including but not limited to changes affecting program eligibility, funding priorities, or compliance requirements, as determined by the Project Committee, shall require adoption by the Board of Legislators through formal resolution.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 156

Establishing Time and Place for Public Hearing Related to the 2026 Community Development Block Grant Process

By Legislator: Daniel R. McBride

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2026 Community Development Block Grant (CDBG) Program administered by the New York State Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, *May 5, 2026* (Amended to June 2, 2026), at 6:00 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, 2nd Floor, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the New York State Office of Community Renewal.

Seconded by Legislator: Corey Y. Grant

Chairman Johnson entertained a motion and second to **change the date of the public hearing to June 2, 2026**. Such motion was made by Legislator Jareo seconded by Legislator Cantwell. All

members present voted aye on the amendment. There being no discussion, all members present voted aye on the resolution, as amended.

Resolution No. 157

Authorizing an Agreement with Axon Enterprise, Inc. in Relation to Body-worn Monitoring Services for the Probation Department

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County utilizes body-worn cameras in the Sheriff's Office through Axon Enterprise, Inc. for use of Axon Devices and Services, and

Whereas, Body-worn cameras are now essential for Probation officers to enhance accountability, strengthen community relations, and improve transparency while providing objective records of Probation Officers' interactions with those served, and

Whereas, The Probation Director recommends entering into the contract with Axon Enterprise, Inc, and

Whereas, Grant funding is available to support the costs for devices and services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Axon Enterprise, Inc. for the period of June 1, 2026, through May 31, 2031, in an amount not to exceed \$22,989.20 per year for a total of \$114,946, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 158

Accepting a Donation from Kristin Matteson on Behalf of the Watertown Wolves Hockey Team and Amending the 2026 County Budget

By Legislator: Steel E. Potter

Whereas, The Jefferson County STOP-DWI Program has received a donation in the amount of \$50 from Kristin Matteson on behalf of the Watertown Wolves Hockey Team, and

Whereas, These funds were raised during the STOP-DWI night event to support local efforts in preventing impaired driving and enhancing public safety, and

Whereas, Jefferson County recognizes the benefit of utilizing these funds to support the operational needs of the STOP-DWI Program, and

Whereas, The Jefferson County STOP-DWI Program intends to utilize this donation in the 2026 Jefferson County Budget to offset costs associated with operating supplies, and

Whereas, The 2026 Jefferson County Budget must be amended to recognize and appropriate this contribution.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators gratefully accepts said donation, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01331500 92705	Gifts & Donations	\$50
Expenditure		
01331500 04585	Operating Supplies	\$50

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Cantwell, Jareo, Freeman, Doldo, Calarco, McBride, Ferris, Nabywaniec, Reed, Montigelli, Boulio, Bartlett-Bearup, Potter, Johnson

Absent: Grant

Resolution passed.

Resolution No. 159

Authorizing an Agreement with New York State Division of Criminal Justice Services in Relation to the Ignition Interlock Device Enforcement Program

By Legislator: Robert D. Ferris

Whereas, The New York State Division of Criminal Justice Services (DCJS) is funding the Ignition Interlock Device Enforcement Program (IIDEP) to ensure compliance and reduce recidivism of alcohol-impaired driving, and

Whereas, Jefferson County has been notified by the New York State Division of Criminal Justice Services that it is eligible to receive funding under the Ignition Interlock Device Enforcement Program in an amount up to \$35,000 to cover overtime costs associated with these enforcement efforts, and

Whereas, This funding is provided through a federal Governor's Traffic Safety Committee grant and is available for overtime costs incurred through September 16, 2026.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with the New York State Division of Criminal Justice Services for the Ignition Interlock Device Enforcement Program for an amount not to exceed \$35,000, for a term to expire no later than September 16, 2026, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future agreements and amendments with the New York State Division of Criminal Justice Services relative to the Ignition Interlock Device Enforcement Program, per Purchasing Policy 4.01 – Policy, Control and Quotations.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 160

Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Sheriff's Office Budget

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County received an insurance settlement check in the amount of \$3,998.46 for damage to a Sheriff's Office vehicle, and

Whereas, The Sheriff's Office and Insurance Department have requested that the settlement be used to fund the external fleet line for the repairs performed to the vehicle.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue

01311000 92680	Insurance Recovery	\$3,998.46
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Expenditure

01311000 043102	External Fleet Expense	\$3,988.46
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Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Calarco, Doldo, Potter, Cantwell, Bartlett-Bearup, Ferris, Boulio, Montigelli, Freeman, Reed, Nabywaniec, McBride, Jareo, Johnson

Absent: Grant

Resolution passed.

Resolution No. 161

Authorizing an Agreement with Seneca County for the Housing of Incarcerated Individuals

By Legislator: Christopher S. Boulio

Whereas, From time-to-time Jefferson County experiences a growth in its county jail inmate population, resulting in a need to house incarcerated individuals in out-of-county facilities, and

Whereas, General Municipal Law § 119-o allows municipal corporations to enter into cooperative agreements for the performance of their respective functions, powers, or duties, and

Whereas, Jefferson County and Seneca County wish to enter into a cooperative agreement for the reciprocal housing of incarcerated individuals to ensure the safe and efficient operation of their respective correctional facilities, and

Whereas, Entering into such an agreement is beneficial to the County as it provides a reliable and cost-effective solution for managing inmate population fluctuations and specialized housing requirements.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Seneca County for the housing of incarcerated individuals in the Seneca County Correctional Facility for a term beginning on January 1, 2026, through December 31, 2028, at a rate of \$110.00 per day per incarcerated individual, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 162

Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence Award to the Jefferson County Sheriff's Office and Amending the 2026 Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, The Jefferson County Sheriff’s Office has been awarded a New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant in the amount of \$20,000, and

Whereas, The STRIVE initiative provides for preventative and enforcement strategies to focus efforts on the reduction of Intimate Partner and Domestic Violence utilizing evidence-based practices, and

Whereas, Said grant will be used to offset expenditures for mandatory training for Law Enforcement Personnel specifically related to implementing the grant and the chosen initiatives for the County.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the STRIVE Grant, within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01311000 93389	State Aid – Other Public Safety	\$ 20,000
Expenditure		
01311000 01300	Overtime	\$ 12,500
01311000 04313	Travel	2,500
01311000 04613	Training	5,000

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Jareo, Doldo, Calarco, Potter, Montigelli, Freeman, Ferris, McBride, Nabywaniec, Reed, Bartlett-Bearup, Boulio, Cantwell, Johnson

Absent: Grant

Resolution passed.

Resolution No. 163

Amending an Agreement in Connection with Leading in Lead Prevention Pilot Program

By Legislator: Christopher S. Boulio

Whereas, By Resolution 155 of 2024 Jefferson County accepted funding from the New York State Office of Homes and Community Renewal awarded to Jefferson County Public Health Service (JCPHS) for the Leading in Lead Prevention Program in the amount of \$326,641 for the period April 1, 2024, through March 31, 2026, and

Whereas, JCPHS is the grantee and subcontracts for administration of rehabilitation work with Neighbors of Watertown, Inc., and

Whereas, This grant aligns with the JCPHS Childhood Lead Poisoning Prevention grant to receive referrals from landlords that qualify for rehabilitation work, and

Whereas, The New York State Office of Homes and Community Renewal is extending the contract period through June 30, 2026 to allow for completion of remaining work.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an amended agreement with the New York State Office of Homes and Community Renewal and Neighbors of Watertown, Inc. to extend the Program contract period to June 30, 2026, on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required for any and all future amendments and agreements with the New York State Office of Homes and Community Renewal relative to the for the Leading in Lead Prevention Program, within available appropriations, subject to the approval of the County Attorney as to form and content, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 164

Amending 2025/26 Comprehensive Planning Resource Allocation Agreement with the New York State Office of Children & Family Services and Authorizing Amended Contractual Youth Program Agreements in Relation Thereto

By Legislator: Karen J. Freeman

Whereas, Pursuant to Resolution No. 283 of 2025 the Board of Legislators authorized a 2025/26 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services (OCFS), and

Whereas Funding allocated for the Administration of the programs was underspent by \$3000, and a total of \$3000 can be re-allocated to the Youth Development Program(s) listed below, and

Whereas The 2025/26 Resource Allocation Plan needs to be amended to reflect those changes.

Now, Therefore, Be It Resolved, That the 2025/26 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services is hereby amended to reflect the following correction:

Youth Development Program (YDP)

<u>Agency/Program</u>	<u>Original State Aid Allocation</u>	<u>Increase/Decrease</u>	<u>Revised State Aid Allocation</u>
Jefferson County DSS/Recreation Scholarships	12,000	3,000	15,000

and be it further

Resolved, That Pursuant to Section 450 of County Law, the Chairman of the Board of Legislators be and is hereby authorized to execute necessary amended contractual Youth Program Agreements with the various agencies on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Legislator Montigelli attended the public sector Health Fair yesterday and said it was well attended by employees, provided valuable health information along with lunch, and he complemented and thanked the organizers of the event.

Legislator Nabywaniec attended the annual American Legion Law and Order Night, joined by Administrator Piche and Board Chair Johnson. He commended the recognition of law enforcement and first responders, specifically highlighting honored County employees Dispatcher Soo-Chi Cohen, Probation Officer Dan Connor, Corrections Sergeant Andrew Sands, and Deputy Sheriff Ryan Snyder. He praised Deputy Snyder's exceptional eight-year tenure, noting his life-saving actions in Deferiet and at an ATV accident in Lorraine, his bravery in Piller Point as well as at an Amish buggy accident, and expressed pride in the high caliber of the County's workforce.

There being no further business of the Board, on a motion by Legislator Cantwell seconded by Legislator McBride and unanimously carried, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive style with a large initial "R" and "P".

Ryan Piche
Clerk of the Board